



## **39 SOUTH LODGE LTD**

### **BOOKING RULES & PROCESS**

#### **Entitled Occupier**

- The entitled occupier, their partner and the children of that partnership under the age of 20 years are entitled to free accommodation at the Lodge under the conditions prescribed below.
- An entitled occupier who has no registered partner may register a companion for the season and bring to the lodge at no charge as long as they all share the same room. The entitled occupier's companion has the same booking priority as a partner but any children of the companion do not have booking priority and guest fees apply to such children.
- The entitled occupier's adult children (20 years or older), their partners, and their children under 20 can stay without the entitled occupier being present but all pay guest fees. Single adult children may bring one friend. Bookings must be made by the entitled occupier and all levies will be invoiced to the shareholder prior to the reservation date. Booking rights are the same as for guests - entitled occupiers having priority.

#### **Guests**

- Except for adult children of entitled occupiers, all guests must be accompanied by the entitled occupier or his/her partner. Entitled occupiers are responsible for their guests' behavior and conduct and for prescribed cleaning duties to be carried out.
- Children over 16 years can use the Lodge without the entitled occupier being present but must be under the care and responsibility of a nominated resident entitled occupier or their partner.
- Shareholders are responsible for all levies, which must be paid IN ADVANCE OF STAYING AT THE LODGE.
- The per night guest levy is \$25 per person. Children under 5 stay free.

#### **Bookings**

- Booking Officer is Toni Grant email: [book39south@gmail.com](mailto:book39south@gmail.com) or book online at [www.39southlodge.co.nz](http://www.39southlodge.co.nz)
- Bookings for the ski season open on the 1<sup>st</sup> MAY. A booking week is from Friday night to Thursday night inclusive.
- Entitled occupiers and their families have booking priority over guests up until 7 days prior to the arrival date. However, these bookings are limited to alternate weeks or weekends. Other bookings will have priority on the alternate weeks or weekends up until two days (eg. Wednesday night) before arrival.
- Guest bookings will be confirmed one week (7 days) prior to arrival date. Unless the guest booking is cancelled by 8pm two days prior to arrival the reservation will be automatically invoiced to the shareholder.  
**PAYMENT IS REQUIRED BY DIRECT BANK ACCOUNT BEFORE THE WEEKEND**  
(ANZ 010398 - 0189391- 01 Please quote name, share and invoice number). There will be no refunds for cancellations after 8pm two days prior to arrival (8pm Wednesday for Friday arrival) or for "no shows".

**Booking Cancellations/Early Departures:** It is essential that booking cancellations and early departures be reported to the Booking Officer or Lodge Custodian as soon as possible; with cancellations no later than 8pm two days prior to arrival (8pm Wednesday for a Friday arrival). **Failure to cancel on time, a no-show or non-notified early departure will result in a \$25 levy per night charged to the entitled occupier.**

#### **General**

- No entitled occupier shall have a booking for the Lodge confirmed until all levies are paid.
- Entitled occupiers and guests must vacate their room on the day of departure by 5:00 pm.
- Group bookings or entire lodge bookings are at the discretion of the Board.
- The Booking Officer's decisions are final.
- Partner is defined as a person of either sex who lives with the entitled occupier as if husband and wife.
- Entitled occupiers and nominated people can only be registered on one share for the purpose of bookings.